

Williams County Agricultural Society

Fair Electrical Services Information

Williams County Fair, 619 E. Main Street, Montpelier, OH 43543
e-mail office@wcofair.com
12/29/2017

Electrical Bid Form

Job Description/Requirements for: **Electrician**

This bid is for the 2018 Williams County Fair.

Fair dates are September 8 through September 15, 2018

- You must be licensed and insured in the state of Ohio.
- This bid is for services from September 7 to September 16, 2018 as needed
- A bucket lift is a requirement
- All parts and supplies are to be billed on an itemized billing separate from the bid billing.
- All parts and supplies billed must have PO number issued from the Fairboard.
- All new installations and/or any work requested other than what is on original bid must have request signed by The Fairboard President and 2 Executive Board Members before work is started.
- Prior to the fair present a list of expected needed items for approval.

One week prior to Fair:

- Reconnect all transformers that are disconnected
- Install lights in tents, buildings, install bulbs in all shades and light fixtures
- Campground work must be done by August 30th before fair
- All electrical work on the fairgrounds must be done by Thursday evening before the fair
- Hook up all concessionaire's trailers
- Hook up outside Merchants and displays

During Fair:

- Be on the fairgrounds from 6:00am to 12:30am each day
- After hours have someone on call in case of an emergency

After Fair:

- Remove all lights and fixtures that were installed in tents and buildings as soon as they are empty. (Tents come down Monday after fair)
- Remove all remaining light bulbs on grounds as instructed
- Disconnect all unused transformers

Your bid proposal must include your proof of insurance and prior work experience/history or references.

After reviewing this information I would like to submit the following as my bid for Electrical Services contract for the week of the Fair:

Name: _____

Address: _____

Phone: _____

Email: _____

Bid Proposal: _____

The Williams County Agricultural Society reserves the right to refuse any or all bids.

Sealed bids due no later than May 11, 2018

Bids are opened and read and decisions on bids will be made at the Director's Board Meeting May 17, 2018.

Please list on a separate sheet any other services you could provide with your bid.

Email bids to: office@wcofair.com or call 419-485-3755 for hours to drop off at office.

Mail Bids to: 619 E. Main St. Montpelier, OH 43543

Signature of acceptance: _____

Director of Committee

Date: _____