

# MERCHANTS CONTRACT

**Williams County Fair**

Superintendent

Davinna Nickloy

419-799-0443

**619 East Main Street**

Office 419-485-3755

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Email – office@wcofair.com

**Montpelier, Ohio 43543**

Assistant Superintendent

David Page

419-630-6388

Find us on Facebook at WCOFair or on the web at www.wcofair.com

**Celebrating 120 Years!**

**Williams County Fair**

**September 7<sup>th</sup> – 14<sup>th</sup>, 2019**

**Ridin' Rockin' & Livestockin'**

**For OFFICE use ONLY**

Received \_\_\_\_\_

Paid in Full \_\_\_\_\_

Location \_\_\_\_\_

We invite you to join us for the great Williams County Fair as a Merchant for 2019. The Fair celebrates its 120<sup>th</sup> year this year and we expect wonderful crowds and memories right here in Montpelier, Ohio. Please note that we have sent you 2 copies of the contract. We ask that you complete them both and return them by **May 1<sup>st</sup>, 2019** to our address above. In addition to both copies, your **full payment** is expected at that time as well. If you do not pay in full by August 1<sup>st</sup>, 2019, you may lose your space previously held. When you return your completed Merchant Contract, it **MUST** include a current copy of your certificate of insurance for proof of the \$100,000.00 liability coverage. We also require a copy of your Ohio Vendor's License if you intend to sell items from your space/booth.

Please Print Legibly

DBA: \_\_\_\_\_

OWNER/MANAGER: \_\_\_\_\_ PHONE #: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ FAX #: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

VENDOR'S LICENSE #: \_\_\_\_\_ EMAIL: \_\_\_\_\_

From Page 3 of the Merchant Contract, enter the total amount due: \$ \_\_\_\_\_ .00

## PAYMENT PROCESSING

CASH \_\_\_\_\_ CHECK # \_\_\_\_\_ (Make Checks payable to Williams County Agricultural Society)

VISA/MASTERCARD # \_\_\_\_\_ EXPIRES \_\_\_\_\_

CARDHOLDER NAME \_\_\_\_\_ THREE DIGIT CODE \_\_\_\_\_

## **Rules & Regulations**

The Merchant agrees to abide by all rules and regulations of the Williams County Agricultural Society. There is a Code of Conduct that applies to all Directors, Volunteers, Exhibitors, Concessionaires, Merchants and Guests and it shall be expected to be followed.

## **Sale Items**

All items advertised or sold items must be approved by the Merchant Committee. The Board prohibits the sale of knives, switchblades, swords, laser lights, colored hairspray, string-in-a-can, matches, and drug paraphernalia. No items that shoot a projectile. Nothing with offensive odors or profanity printed. Boxed collectable knives and or sharp cooking utensils are permitted if in a closed box and sold to those 18 years or older.

## **Set-Up & Exit**

All Merchants agree to be in place by Friday September 6<sup>th</sup> at Midnight before the fair starts. Additionally, Merchants acknowledge the fair ends Saturday September 14<sup>th</sup> and no displays trailers or booths may be removed prior to 11:00 p.m. on that date. Anyone who leaves prior will forfeit their contract deposit and potentially there space in future years. The only exceptions are those made directly with the Superintendent Davinna Nickloy. \*\*All merchant buildings and tents will be opened daily for guests at 11:00 a.m. and closed at 10:00 p.m.

## **Subletting & Transfer**

This contract is non-transferrable. We prohibit the sub-leasing of any space at the fair.

## **Gates/Shuttles/Deliveries/Midway**

Merchants and their employees must show their passes to enter our fair gates. If you do not have your pass you will be charge the daily admission rates. Shuttles are operating daily to transport you to the parking areas. NO motorized vehicles except that shuttles & Directors are allowed on the midway from 10:00 a.m. until 11:00 p.m. We provide ample parking for golf carts and utv's near the gates. ALL deliveries are to be made to gate #3 on River Street at the east side of the grounds. Parking at your booth or space must be cleared by the Superintendent.

## **Insurance & Indemnification**

You are responsible for your own insurance. The Williams County Agricultural Society, its members, agents and volunteers are not responsible losses or damages caused by theft, fire, water, wind, storm or other acts of a third party for any cause. In mutual agreement, by signed this contract you agree to hold harmless and or waive any liability on the part of the Williams County Agricultural Society, its insurance, its Directors, its Officers, its employees and volunteers.

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Violations of this contract give the right to the Superintendent or his/her designee to exclude any Merchant or their employee from the fair. If a situation warrants, the President may ask the Sheriff to remove and ban a Merchant or employee. In that event there is no refund and any monies paid at that point and any monies paid will be forfeited to the Williams County Agricultural Society.

**2019 WILLIAMS COUNTY FAIR PRICING SHEET – Merchants Contract**

Space and Services Rates				
<b>Outdoor Spaces</b>		Width X Length		Total Square Footage
	Space(frontage)	_____ X _____	_____	@ \$12 per foot \$ _____
	Tent (if needed)	_____ X _____	_____	Cost of the Tent Rental \$ _____
	Equipment/Machinery Display	50 X 50 space/lot \$120	_____	# of Spots Needed \$ _____
	Electric Hook-Up (Circle one)	110 220	_____	amps @ \$1.00 per \$ _____ <small>(Minimum \$40...\$1 per amp...example: two 50 amp cords is \$100 - no hard wiring (enforced) The Williams County Fairgrounds is wired for 60 amp plugs (Grainger Item #5Z88) (Hubbel item HBL9461C)</small>
<b>Indoor Spaces</b>	Merchant Building/Rural Building/Merchant Tent			
	Merchant/Rural Bldg.	standard 10 x 10 space \$125	_____	# of spaces needed \$ _____
	Merchant Tent	standard 10 x 10 space \$145	N/A	# of spaces needed \$ N/A
	Grandstand Spaces			
Booth Rentals	spaces \$300.00 each	_____	# of spaces needed \$ _____	

Admission Passes & Parking Permits			
<i>**Each contract that is received by the August 1<sup>st</sup> deadline automatically receives 1 weekly admission passes &amp; 1 Merchant Parking Passes. This is enforced. Failure to pay in full on time will result in loss of the added passes.</i>			
Weekly Admission Passes for 2019 @ \$20.00 each	_____	Total Passes Needed	\$ _____

Fair Week Camping			
Camping (water-electric) Spots are \$150 for the week	_____	# Spots Needed	\$ _____

Sponsorship and Advertising Options			
Bike Giveaway (\$100)	_____ # of Bikes	\$ _____	Event Sponsor (Gold \$1000/Silver \$500) \$ _____
Front Fence Banner (\$200 3x4)	_____	\$ _____	Website/Facebook banner ad (\$100) \$ _____

FAIRBOOK 2019			
Inside Front Cover (\$250 b/w \$300 color)	_____	\$ _____	Business Card (\$55.00 b/w \$100 color) \$ _____
Inside Back Cover (\$250 b/w \$300 color)	_____	\$ _____	1/8 Page ad (\$30.00 b/w \$80.00 color) \$ _____
Outside Back (\$350 color Only)	_____	\$ _____	1/4 Page ad (\$100 b/w \$150 color) \$ _____
Full Inside Page (\$200 b/w \$250 color)	_____	\$ _____	1/2 Page ad (\$150 b/w \$200 color) \$ _____

**\*\*Fairbook ads must be submitted by the May 1<sup>st</sup> deadline to be included in the 2019 Fairbook**  
Interested in a Platinum Event Sponsorship? Contact Dave Page (419) 630-6388